



# Tsehootsoo Primary Learning Center SY 2024-2025

Phone: 928-729-7802 / 7801

## End of the Day Dismissal

Dismissing an entire school of children is not an easy task and we need your help. To make this process be more effective, we ask that everyone follow these rules as well as be patient and courteous.

### Bus or Parent Center request

### Car Riders

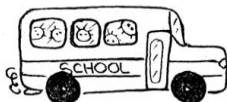


All after school change requests must be submitted in writing. You may send a note to school with your child or email request to Email: [contactplc@wrschool.net](mailto:contactplc@wrschool.net)

If you contact the school office directly to request a change, that **written request must be received before or by 1:30 pm on regular days and 2 hour delays: or 10am on Early Release days** to allow sufficient time for necessary documentation to be distributed. Notes are delivered to classes daily at 2:30pm.

**PARENT CENTER STUDENTS NEED TO BE PICKED UP BY OR BEFORE 3:20pm NO LATER.**

### Bus Riders



Each classroom teacher will escort their bus riders to the bus loop. **Once boarded, we are not allowed to take students off the bus. Bus rosters are turned into bus monitor daily by each Teacher**

Students will get on the bus and be on their way home by 3:15 p.m.  
On Early Dismissal days, buses depart from TPLC at 1:15 p.m.

If you are picking up your child in a car, park and walk to designated area to get your child.

**For the safety of all, please:**

- Observe the school speed limit.
- Sign Out is required for student pick up.
- **Please be aware Parent Center students are released by grade: Kdg, 1<sup>st</sup> Grade, 2<sup>nd</sup> Grade and 3<sup>rd</sup> Grade, PreK you can sign out your child at the classroom with their Teacher.**
- Please be patient until Staff member releases your child to you.
- Show courtesy to others who are also arriving or departing.
- Be aware of both children and cars moving around you.
- Remember, the pedestrian has the right of way.
- Do not park in the fire zone.

### Check Outs

Last check out of the day will be at:

Regular day: 2:30 p.m.

Early release day: 12:30 p.m.

**PICTURE ID IS REQUIRED**

*Thank You*

**Your cooperation ensures the safety of all children, including yours!**